

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: FEBRUARY 3, 2012

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WOOD
GIRARD
BENTLEY
THOMAS
CONOVER
FRASIER

OTHERS PRESENT:

BUD YORK, SHERIFF
BRIAN LAFLURE, DIRECTOR OF EMERGENCY SERVICES
AMY DREXEL, EMERGENCY SERVICES COORDINATOR
DANIEL STEC, CHAIRMAN OF THE BOARD
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
AMY BARTLETT, FIRST ASSISTANT COUNTY ATTORNEY
JOAN SADY, CLERK

COMMITTEE MEMBER ABSENT:

SUPERVISOR STRAINER

KEVIN GERAGHTY, BUDGET OFFICER

SUPERVISORS TAYLOR

KENNY

MERLINO

GIRARD

MASON

DON LEHMAN, *THE POST STAR*

THOM RANDALL, *ADIRONDACK JOURNAL*

JOANNE COLLINS, LEGISLATIVE OFFICE SPECIALIST

Mrs. Wood called the meeting of the Public Safety Committee to order at 9:30 a.m.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Bud York, Sheriff, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Sheriff York presented a request to extend the contract with Chic's Marina, Inc., for boat patrol maintenance, for the term commencing January 1, 2012 and terminating December 31, 2012, for a total amount not to exceed \$5,310.

Motion was made by Mr. Bentley, seconded by Mrs. Frasier and carried unanimously to approve the request to extend the contract with Chic's Marina, Inc., as outlined and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Sheriff York presented a request to extend the contract with Trane Building Services, for heating, ventilation and air conditioning services, for the term commencing January 1, 2012 and terminating December 31, 2012, for a total amount not to exceed \$5,631.

Motion was made by Mr. Girard, seconded by Mr. Thomas and carried unanimously to approve the request to extend the contract with Trane Building Services as outlined and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Sheriff York presented a request for permission for Eric Mazzeo and Peter DiFiore to attend Police Supervisors Training in Schenectady, NY from March 19 - April 6, 2012, with the use of a County vehicle.

Motion was made by Mr. Conover, seconded by Mr. Bentley and carried unanimously to approve the request for training as outlined. *A copy of the Authorization to Attend Meeting or Convention is on file with the minutes.*

Sheriff York presented a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$736,938 to reflect the receipt of grant funds from the New York State Office of Interoperable and Emergency Communications.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to approve the request to Amend the 2012 County Budget as outlined and to refer same to the Finance Committee. *A copy of the Request to Amend County Budget is on file with the minutes.*

The next request, Sheriff York stated, was a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$48,278 to reflect the receipt of 2010 Law Enforcement Terrorism Prevention Plan (LETPP) grant funds.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to approve the request to Amend the 2012 County Budget as outlined and to refer same to the Finance Committee. *A copy of the Request to Amend County Budget is on file with the minutes.*

Addressing personnel items, Sheriff York presented a request to reclassify the position of Corrections Sergeant to Corrections Inspector, annual salary of \$50,000 without overtime pay. He said there was no change in salary.

Motion was made by Mr. Thomas and seconded by Mrs. Frasier to approve the request to reclassify the Corrections Sergeant position.

A short discussion ensued. Mrs. Wood called the question and the motion was carried unanimously to approve the request to reclassify the position of Corrections Sergeant to Corrections Inspector as outlined and to refer same to the Personnel Committee. *A copy of the Request to Reclassify Position is on file with the minutes.*

Privilege of the floor was extended to Brian LaFlure, Director of Emergency Services, who distributed agendas to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. LaFlure presented a request to extend the contract with the Lake George and Horicon Volunteer Fire Departments, for scuba rescue team services, for the term commencing January 1, 2012 and terminating December 31, 2012, for a total amount not to exceed \$6,305 for each municipality. *A copy of the resolution request form is on file with the minutes.*

Motion was made by Mr. Girard, seconded by Mr. Conover and carried unanimously to extend the contract with the Lake George and Horicon Volunteer Fire Departments for scuba teams as outlined above and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure presented a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$227,603 to reflect the receipt of New York State Homeland Security Program grant funds.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to approve the request to amend 2012 County Budget as outlined and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

Mr. LaFlure presented a request for himself and Amy Drexel, Emergency Services Coordinator, to attend the New York State Emergency Management Association Conference in Syracuse, NY from February 7 - 9, 2012, at a room rate of \$94 per night. He stated the cost of the conference was paid for using grant funding.

Motion was made by Mr. Conover, seconded by Mrs. Frasier and carried unanimously to approve the request for travel as outlined. *Copies of the Authorizations to Attend Meeting or Convention are on file with the minutes.*

Mr. LaFlure presented a request to renew the contract with the City of Glens Falls for fire cause and origin investigative services, for the term commencing January 1, 2012 and terminating December 31, 2012.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to approve the request to renew the contract with the City of Glens Falls for fire cause and origin investigative services as outlined and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure presented a request for himself to attend the Comlex exercise in Oriskany, NY, from March 6 - 8, 2012, to attend an exercise in which to apply training received last year. Mrs. Wood noted attendance was by invitation only and it was to the benefit of the County that Mr. LaFlure accept the opportunity.

Motion was made by Mr. Thomas, seconded by Mr. Bentley and carried unanimously to approve the request for training as outlined. A copy of the Authorization to Attend Meeting or Convention is on file with the minutes.

Mr. LaFlure presented a request for Amy Drexel to enroll in a job-related course through Frederick Community College beginning March 1, 2012, for a total combined course fee not to exceed \$3,080.

Motion was made by Mr. Bentley and seconded by Mr. Girard to approve the request to enroll in a job-related course.

JoAnn McKinstry, Assistant to the County Administrator, noted that the list included all courses included in the program and she explained that the County would reimburse for successfully completed courses at a rate of 50% per course. Mr. LaFlure noted the cost would be covered using grant money provided for training purposes.

Mrs. Wood called the question and the motion was carried unanimously to approve the application for Ms. Drexel to enroll in a job-related course as outlined, and to refer same to the Personnel Committee. *A copy of the Application for Approval to Enroll in Job-Related Course by Employee is on file with the minutes.*

The next item presented by Mr. LaFlure was a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$200,000, to appropriate grant funds within the Fire Training Capital Project to be used for the Fire Training Center.

Motion was made by Mr. Bentley, seconded by Mr. Thomas and carried unanimously to approve the request to amend the 2012 County Budget as outlined and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

Mr. LaFlure presented a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$2,613, to reflect the receipt of Local Emergency Planning Federal Aid.

Motion was made by Mr. Bentley, seconded by Mr. Thomas and carried unanimously to approve the request to amend the County Budget as outlined and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

Agenda Item 9, Mr. LaFlure stated, was a request for approval of the Warren County Office of Emergency Services Public Access Defibrillation Program. He noted the plan included oversight and Program training.

Motion was made by Mr. Thomas and seconded by Mrs. Frasier to approve the Public Access Defibrillation Program as outlined.

Mr. Girard asked if there were other costs associated with the Program's implementation and Mr. LaFlure stated the cost for a Medical Director and equipment parts were the only other expenses and he noted labor was performed by Warren County EMS staff. He advised that Dr. Girling was the Medical Director for the program and Wanda Smith, Confidential Secretary to the County Administrator, would handle weekly inspections. Training, he added, would be handled in-house at no cost.

Mrs. Wood called the question and the motion was carried unanimously to approve the Warren County OES Public Access Defibrillation Program as outlined and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form and the Public Access Defibrillation Program are on file with the minutes.*

Mr. LaFlure presented Agenda Item 10, a request to ratify the actions of the Chairman in executing the grant application for the FFY11 New York State Homeland Security Grant, for a total amount not to exceed \$89,370.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to approve the request to ratify the actions of the Chairman as outlined and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding his agenda review, Mr. LaFlure presented a request for approval for an Intern in the OES Department. He said a nursing student had been identified who was interested in EMS and aspired to write the Emergency Action Plan for Warren County. He noted there would be no salary for the intern position. Mrs. Drexel noted that the person could not begin until Board approval was received and Mr. Stec proposed that due to the fact that the placement had no effect on the budget, it was in the best interest of both the County and the Intern to begin as soon as possible.

Motion was made by Mr. Conover, seconded by Mrs. Frasier and carried unanimously to ratify the actions of the Chairman in approving the request for an intern in the OES to begin as soon as possible, and the necessary resolution was authorized for the February 17, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Thomas requested a list of current grants and funding breakdowns for OES and Mr. LaFlure stated he would email the list to the Committee members.

Mr. Bentley recommended that a meeting be held with himself, Mr. LaFlure and the property owner

regarding a parcel which housed a Tower located in the Town of Horicon. He informed the tower was not in use and the property owner had considered its value to the County. Mr. Bentley advised the property value was determined to be between \$240,000 and \$260,000. Mr. LaFlure said he had assessed the property several years ago and deemed it viable; however, he said, it was located on private property. Mr. Bentley asserted this was an opportunity for expanded coverage in that region.

As there was no further business to come before the Public Safety Committee on motion made by Mr. Thomas and seconded by Mr. Bentley, Mrs. Wood adjourned the meeting at 9:56 a.m.

Respectfully Submitted,
Joanne Collins, Legislative Office Specialist